

APPENDIX 1 Glossary of Abbreviations and Terms

Abbreviations	Meaning
ACFM	Accredited Counter Fraud Manager
ACFS	Accredited Counter Fraud Specialist
BEIS	Department for Business, Energy and Industrial Strategy
CIFAS	Credit Industry Fraud Avoidance System
CFM	Counter Fraud Manager
CFS	Counter Fraud Service
DOI	Declarations of Interest
DWP	Department for Work and Pensions
FTE	Full Time Equivalent
HR	Human Resources
ICT	Information and Communication Technology
IFAW	International Fraud Awareness Week
MFG	Midlands Fraud Group
NATIS	National Investigation Service
NFI	National Fraud Initiative
POCA	Proceeds of Crime Act
Q1/ Q2	Quarter 1/ Quarter 2
SPD	Single Persons Discount (Council Tax Discount)
SWAP	South West Audit Partnership (Internal Audit)
VOA	Valuation Office Agency

Term	Meaning
Phishing	A technique for attempting to acquire sensitive data, through a fraudulent solicitation in email or on a web site, in which the perpetrator impersonates as a legitimate business or reputable person.
Ransomware Attack	Ransomware is a type of malware and cybercrime that attempts to hold data for ransom.
Malicious Software Incidents	Malicious software, refers to any intrusive software developed by cybercriminals to steal data, and damage or destroy, computers and computer systems.
Polygamous working	Individuals associated with working for multiple employers.
Intelligence Alert	The circulation and sharing of intelligence, which refers to processed, evaluated and perspective-driven data that is gathered from trusted sources.
External Case	Alleged fraud committed by a third party against a Local Authority funded or operated service.
Internal Case	Alleged fraud of persons employed or contracted to the organisation.
Mandate Fraud	Bank Mandate fraud occurs when an unauthorised request is made to change the details of a bank transfer mandate to divert funds to a fraudulently operated account.
Fraud	Fraud is wrongful or criminal deception intended to result in financial or personal gain.
Theft	The dishonest appropriation of property belonging to another with the intention to permanently deprive the other of it.
Bribery	The offering, promising, giving, accepting or soliciting of an advantage as an inducement for an action which is illegal, unethical or a breach of trust.
Corruption	Corruption is the abuse of power entrusted to them, for personal gain.
Money Laundering	Money laundering is the disguising of financial assets so they can be used without detection of the illegal activity that produced them